



## VACANCY

REFERENCE NR	:	VAC02242/21
JOB TITLE	:	Manager: Strategic ICT Projects (SAPS & DOD)
JOB LEVEL	:	D1
SALARY	:	R 531 759 – R 797 639
REPORT TO	:	Senior Manager Strategic Procurement
DIVISION	:	Supply Chain Management
DEPT	:	Procurement
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

### Purpose of the job

Execute effective strategic sourcing methodologies for ICT Projects, with emphasis on leveraging economies of scale whilst managing total cost of ownership to achieve cost, quality, operational and transformational objectives, within prescribed governance frameworks.

### Key Responsibility Areas

- Execute strategic sourcing methodologies processes and administration activities for ICT Projects, in order to deliver fast and efficient tender turnaround times as well as achieve business operational efficiencies.
- Execute fact based negotiation strategies and tactics as well as support supplier selection processes so as to enhance defined value propositions for Other ICT Projects
- Manage customer/ supplier/internal stakeholder relationships to ensure supply chain stability, monitor and drive governance, contract compliance and performance
- Manage resources (i.e. budget/finances, assets and human capital) within the business unit to ensure efficient operations
- Execute the implementation of strategies for the promotion of the Procurement transformation agenda (B-BBEE, SMME, Local content, Black equity/ownership, industrialisation/manufacturing skills development, black youth, people living with disabilities, and black women) in order to develop the indigenous ICT sector
- Execute and report on ICT Projects related risks, exposures and trends.

### Qualifications and Experience

**Minimum:** Bachelor's degree: Commerce/ Engineering/ IT /Supply Chain /Logistics/Law; or the NQF Equivalent

**Experience:** A minimum of 5-6 years in Procurement and Supply Chain Management of which 3 years must have been in a strategic sourcing role; demonstrable management capability required; sourcing experience in a Projects/ICT environment would be an added advantage; 1 years' experience in Public Sector Procurement would be an added advantage, with exposure to the following: Public Finance Management Act, Preferential Procurement Policy Framework Act; Broad Based Black Economic Empowerment Codes and Regulations; Treasury Regulations.

### Technical Competencies Description

**Knowledge of:** Procurement and supply chain best practices; SCM/Procurement processes, procedures and transaction systems; Commodity knowledge, preferably in the Information Technology space including and not

limited to hardware, licensing, software, consumables and outside services; General understanding of IT strategy, IT planning, IT services, IT solutions, IT capabilities and IT project lifecycle; Execute strategies to attain an effective and efficient capital procurement value chain; Understanding of project management principles; Supply market research; Strategic sourcing methodologies; Data and spend analysis; Running of sourcing processes; Fact based negotiations strategy development and implementation; Financial management and cost analysis; Supply Value Chain analysis; Risk management; Legal aspects for Procurement; Supplier relationship management; Project Sourcing.

**Technical competencies:** Business Writing; Customer Relationship Management; and Supply Chain Management.

**Leadership competencies:** Customer Experience; Honesty, Integrity and Fairness; Planning and Organising; Creative Problem Solving; Decision-making; and Strategic Thinking.

Interpersonal/behavioural competencies: Active listening; Attention to Detail; Analytical thinking; Continuous Learning; and Disciplined.

### How to apply

To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access [www.eservices.gov.za](http://www.eservices.gov.za), then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact [eRecruitmentSupport@sita.co.za](mailto:eRecruitmentSupport@sita.co.za)

**CV`s sent to the above email addresses will not be considered.**

**Closing Date: 25 January 2023**

### Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.

